

RESEARCH INTEGRITY AND PLAGIARISM: POLICY AND PROCEDURES OF CENTRAL UNIVERSITY OF HARYANA



CENTRAL UNIVERSITY OF HARYANA

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Research Integrity and Plagiarism: Policy and Procedures of Central University of Haryana

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- (a) Competent authority, esteemed members of Academic Council, officials, faculty members, other academic staff and non-teaching staff for their valuable inputs and support;
- (b) All relevant policies, procedures and definitions from a number of statutory bodies, higher educational institutions and other sources were referred while preparing this Policy document and we gratefully acknowledge the same.



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MESSAGE OF THE VICE CHANCELLOR



Central University of Haryana is performing better in research and publication activities. This requires consistent efforts to contribute by adhering to the ethical standards of research and publications. The *University Grants Commission (Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions) Regulations, 2018* clearly highlights on how to promote academic integrity and prevent plagiarism in higher educational institutes.

At Central University of Haryana, we implemented the said Regulation in 2018 itself. Further, to comply one of the conditions of the Regulation, 2018, this policy on *Research Integrity and Plagiarism: Policy and Procedures of Central University of Haryana* has been prepared in line with the said Regulation. We are sure that this policy shall inform and create awareness about the procedures, facilities and services related to academic integrity to all the concerned stakeholders of our University. It is also our responsibility to collectively put all possible efforts to create awareness about the academic integrity and research ethics among the students and researchers.

We are highly indebted to the esteemed members of the Academic Council of our University for unanimously resolving to implement this policy. I also put on record the efforts of all the faculty members, researchers and officers for practicing and promoting ethical conduct of research and building an ethical-eco system in the University.

I appreciate the efforts of our active team of Pandit Deendayal Upadhyaya Central Library for taking lead in devising this policy. Our Library team is not only facilitating plagiarism detection software and providing allied services but also creating awareness among our University community through various user-centric programmes.

I am sure this policy will be well received and followed by our stakeholders.

Prof. Tankeshwar Kumar

BACKGROUND

Our University implemented the *University Grants Commission (Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions) Regulations, 2018* in 2018. One of the directives of the said Regulation (6.e) states: “Higher educational institutions (HEI) shall develop a policy on plagiarism and get it approved by its relevant statutory bodies/authorities. The approved policy shall be placed on the homepage of the HEI website”. In this context, *Research Integrity and Plagiarism: Policy and Procedures of Central University of Haryana* was prepared and got it approved from the Academic Council of the University in its 34th meeting held on 19th May, 2022. We are grateful to the esteemed members of the Academic Council.

This policy shall inform the procedures for getting access to an appropriate software, availing plagiarism verification service, complying document submission procedure for plagiarism verification, etc. We hope that this policy shall come handy to all our stakeholders

At Pandit Deendayal Upadhyaya Central Library, we are actively engaged in facilitating research support service, plagiarism verification and allied services. We also firmly believe that mere facilitating a tool does not serve the purpose of avoiding plagiarism issues. It requires continuous efforts to create awareness about ethical practices, improving writing and reporting approaches, training on using an appropriate software effectively, interpreting similarity index report, handling publishers’ queries concerning plagiarism, and liasoning with the experts, researchers and professionals. We are trying our best to work in this direction and improve the delivery of the said services.

While drafting this policy, we referred to the UGC Regulations 2018 extensively and relevant sources plus sought inputs from our stakeholders. We are highly indebted to each one of them. We specially thank Prof. Tankeshwar Kumar, Hon’ble Vice Chancellor for his splendid support, guidance and valuable inputs. We are equally indebted to our esteemed faculty members, officers and our Library team for sharing their valuable suggestions and all possible support. We are also thankful to our Publication Division team for beautifully brining out this policy document.

We are hopeful that our stakeholders shall comply with the policy guidelines and thus achieve the objectives of the UGC Regulations, 2018 and this policy.

Dr. Santosh C. Hulagabali
University Librarian &
Director, Publication Division

Abbreviations

CUH	Central University of Haryana
DAIP	Departmental Academic Integrity Panel
HEI	Higher Educational Institution
IAIP	Institutional Academic Integrity Panel
PDU Central Library	Pandit Deendayal Upadhyaya Central Library
PDS	Plagiarism Detection Software/tool
SI	Similarity Index
UGC	University Grants Commission

Annexures

Annexure-1	University Grants Commission (Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions) Regulations, 2018.
Annexure-2	Resolution passed in the 39 th Meeting of Executive Council of Central University of Haryana (Resolution No.18, pg.27) held on 18 th Oct. 2018.
Annexure-3	Plagiarism Verification Form for dissertation/ thesis/ of MPhil/ PhD.
Annexure-4	Plagiarism Verification Certificate for dissertation/ thesis/ of MPhil/ PhD.
Annexure-5	Resolution passed in the 34 th Meeting of Academic Council of the University held on 19 th May, 2022.
Annexure-6	Notification: Departmental Academic Integrity Panel.
Annexure-7	Notification: Institutional Academic Integrity Panel.

Definitions

Academic integrity*	means the intellectual honesty in proposing, performing and reporting any activity, which leads to the creation of intellectual property.
Author*	includes a student or a faculty or a researcher or staff of HEI who claims to be the creator of the work under consideration.
Competent authority**	means the head of the University/HEI.
Common knowledge*	means a well-known fact, quote, figure or information that is known to most of the people.
Degree*	means any such degree specified by the University Grants Commission, by notification in the Official Gazette, under section 22 of the University Grants Commission Act, 1956.
Faculty*	refers to a person who is teaching and/or guiding students enrolled in an HEI.
Plagiarism*	means the practice of taking someone else's work or idea and passing them as one's own.
Plagiarism verification service**	means one of the services of Pandit Deendayal Upadhyaya (PDU) Central Library which is provided with a plagiarism detection software/tool. The PDU Central Library checks for identical or matching text of the document, auto-generates the percentage of similarity index and issues plagiarism verification report/certificate.
Plagiarism detection software/tool**	means a free/proprietary software/ tool that checks for identical or matching text of the document and auto-generates the percentage of similarity index.
Proprietary plagiarism detection software/tool**	means a paid software subscribed by the University (except the software provided to the University with no cost by any relevant regulatory bodies).
Plagiarism verification report**	means a report issued by the PDU Central Library (which is part of the plagiarism verification form-Annexure-3) after verifying the document using a plagiarism detection software/tool. The report is issued along with the duly checked document and auto-generated plagiarism report.
Plagiarism verification report auto-generated by a software**	means a report that is auto-generated by a plagiarism detection software with the list of matching sources/ literature, percentage of similarity, total similarity index and other details.

Plagiarism verification certificate**	means a certificate (Annexure-4) issued by the PDU Central Library when the percentage of similarity index is 10% or below 10% which is a permissible level of similarity index as per the Regulations, 2018.
Programme*	means a programme of study leading to the award of a masters and research level degree.
Proper channel**	means a student/researcher submitting a document for plagiarism verification through the concerned Supervisor/ faculty/ official/ authority/ department.
Researcher*	refers to a person conducting academic/ scientific research in the University.
Regulations, 2018/ UGC Regulations, 2018**	refers to University Grants Commission (Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions) Regulations, 2018.
Research documents/ documents**	means theses, dissertations, projects, papers, articles, etc.
Similarity index**	means the percentage of matching/similarity in the text provided/auto-generated by a plagiarism detection tool after checking a document.
Stakeholders**	means teaching, other academic staff, non-teaching staff, researchers, and students of the University.
Student*	means a person duly admitted and pursuing a programme of study including a research programme in any mode of study (full time or part-time or distance mode).
Source*	means the published primary and secondary material from any source whatsoever and includes written information and opinions gained directly from other people, including eminent scholars, public figures and practitioners in any form whatsoever as also data and information in the electronic form be it audio, video, image or text; Information being given the same meaning as defined under Section 2 (1) (v) of the Information Technology Act, 2000 and reproduced here in Regulation 2 (l).
University**	means Central University of Haryana.
Year**	means the academic session/year.

**as defined in UGC Regulations, 2018 & for other related definitions, please refer to: Annexure-1*

*** functional/working definitions/explanations*

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Annexure-1: University Grants Commission (Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions) Regulations, 2018

Annexure-2: Resolution passed in the 39th Meeting of Executive Council of the University held on 18th Oct. 2018 (Sr. No.18; pg.27)

Annexure-3: Plagiarism verification form for dissertation/ thesis of MPhil/ PhD

Annexure-4: Plagiarism verification certificate of dissertation/ thesis of MPhil/ PhD

Annexure-5: Resolution passed in the 34th Meeting of Academic Council of the University held on 19th May, 2022 (Sr. No.8, pg.8)

Annexure-6: Notification: Departmental Academic Integrity Panel

Annexure-7: Notification: Institutional Academic Integrity Panel

PART-A

POLICY OF RESEARCH INTEGRITY AND PLAGIARISM

Part-A: Policy of research integrity and plagiarism

1. Introduction

- 1.1. Central University of Haryana (CUH) promotes ethical conduct of research and publication activities. Therefore, the University **adopted** the *University Grants Commission (Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions) Regulations, 2018* (Annexure-1) (henceforth referred to as “UGC Regulations, 2018” or “Regulations, 2018”) in 2018 itself (Annexure-2). The University fraternity is highly committed to ethical research and publication practices in line with the said regulations and other related ethical/ professionals standards.

This Policy, which is prepared in line with the UGC Regulations 2018, shall come handy to all the concerned stakeholders to understand and effectively follow the policy/ procedures while dealing with any form of academic integrity, availing plagiarism verification services and preventing any kind of plagiarism activity.

2. Objectives of the policy

- 2.1. To create **awareness** about ethical conduct of research and publication activities by following the UGC Regulations, 2018, and all concerned ethical guidelines/ standards/ rules issued by relevant bodies from time to time.
- 2.2. To comply with one of the **directives/ components** as stated in UGC Regulation, 2018 (Annexure-1, Sr. No. 6.e.,pg.9) that “HEI shall develop a policy on plagiarism..”
- 2.3. To **revive/ set up** an appropriate system, technology, mechanism in the University and provide plagiarism verification service to ensure that the research documents of the University fraternity are free of any form of plagiarism.

3. UGC Regulations, 2018: Its adoption and implementation

- 3.1. **Regulations:** The University (CUH) has adopted the UGC Regulations, 2018 vide resolution No. 18, pg. 27, passed in the 39th Meeting of the Executive Council of the University held on 18th Oct. 2018 (Annexure-2).

4. Plagiarism verification service and plagiarism detection software

3.2. Compliance and discretionary power

3.2.1. This policy is prepared **based on** the UGC Regulations, 2018 for achieving academic integrity and preventing plagiarism. All the concerned stakeholders shall abide by this Policy for the effective implementation.

3.2.2. While executing the provisions contained in this Policy, the concerned stakeholders shall ensure strict **compliance** with this policy, UGC Regulations, 2018 and/or any relevant rules/guidelines/statutes/others as amended from time to time, whichever is applicable.

3.2.3. In case of any **ambiguity**, UGC Regulations, 2018, relevant rules/guidelines/statutes/others and the directions of the competent authority shall prevail and binding.

3.2.4. In case of any **clash** in the domain of responsibilities contained in this policy, the competent authority shall take an appropriate decision on case to case basis.

3.2.5. In case of any inadvertent **discrepancy/error** is observed (although every care has been taken to avoid any sort of ambiguity/discrepancy) in this policy, the same may be brought to the notice of the competent authority/concerned branch/department for necessary action.

4.1. **Software/ tool:** As specified in the UGC Regulations, 2018, the University shall facilitate/ use appropriate software/ plagiarism detection software.

4.2. **Facilitating Branch:** Such facility shall be provided through Pandit Deendayal Upadhyaya (PDU) Central Library. It shall provide the login credentials to the concerned, (as long as the facility is available and/or subject to the approval of the competent authority) mentioned in this policy, to use a plagiarism detection software.

4.3. **Submission for plagiarism verification:**

a) The PDU Central Library shall use a proprietary plagiarism detection software (as long as the facility is available) for checking PhD/ MPhil

theses/ dissertations and research papers only. Thesis/ dissertation should be submitted to the Library through proper channel using the prescribed plagiarism verification form (Annexure-3) and research papers through email (library@cuh.ac.in).

The Library staff viz. Deputy Librarian, Assistant Librarian, Information Scientist and the trained Library professionals of the University shall check the submitted document using a plagiarism software and issue/s a report of the same. University Librarian shall certify the plagiarism verification certificate/ report of PhD/ MPhil theses/ dissertations and other documents, if any.

- b) Access to an appropriate/ a proprietary plagiarism verification software shall be given to the faculty (as long as the facility is available and subject to the permission/approval of the competent authority) for checking: (i) UG/PG/PhD/MPhil/others assignments, internship projects, Master degree dissertations and any similar documents and (ii) research projects, papers, MOOC documents/ others.
- c) Access to an appropriate plagiarism verification software shall also be given to the PhD/MPhil researchers (as long as the facility is available and subject to the permission/approval of the competent authority) for checking their assignments, synopsis, internship projects, chapters, papers, articles, and other similar documents.

4.4. Language and font style: The users of the software/tool shall check/submit document in English/ regional language, provided such facility is available/supportive in the appropriate/particular plagiarism software. The font style of the regional language should be compatible with the appropriate/particular plagiarism software. The document in Devanagari script should preferably be in Mangal/ Kokila.

4.5. Discontinuation of software: In the absence or discontinuation of a proprietary plagiarism detection software or any software (being used and facilitated

5. Submission of thesis/dissertation of PhD/ MPhil for plagiarism verification

by the University/ UGC/ INFLIBNET or statutory bodies) for whatsoever reason (mainly due to unavailability of funds, requisition, approval of the authority, etc.), the University/ PDU Central Library shall use an appropriate software subject to the permission/ approval of the competent authority.

- 5.1. **Thesis/ dissertation:** Before submitting the final copy/version of PhD/ MPhil thesis/ dissertation to the concerned Branch/Department, the research scholars of PhD/ MPhil shall submit his/ her full-text thesis/ dissertation to PDU Central Library (library@cuh.ac.in) through proper channel for checking plagiarism and to avail plagiarism verification report/ certificate (See also Part-B).
- 5.2. **Application Form** for plagiarism verification may be obtained from the University/ Library website (Annexure-3).
- 5.3. **Complete document:** The thesis/ dissertation should be submitted in totality i.e. from first page to the last page including all the content preferably in MS-Word file format. Hard copies and soft copies/files of thesis/ dissertation through/in pen drive/ other storage media for plagiarism verification shall not be accepted.
- 5.4. **Verification charges:** Such submitted document/s shall be checked with no charges/ cost using plagiarism detection software (as long as the facility is available).
- 5.5. **Limit of submissions:** Up to three times a researcher can submit the thesis/ dissertation (through proper channel) for plagiarism verification. Beyond this, students may submit a written application with proper justification through a proper channel for consideration and further necessary procedure/action.
- 5.6. **Timely submission:** Before submitting the final copy/version of PhD/ MPhil thesis/ dissertation to the concerned Branch, a thesis/ dissertation should be submitted well in advance to PDU Central Library for availing plagiarism verification report/ certificate. The concerned Branch/ Library shall not be responsible for any delay caused due to whatsoever reason from the applicant's side.

6. Similarity index, permissible limit, plagiarism verification report and certificate

5.7. Published documents: Already published documents of faculty/student shall not be checked unless such request may be made, with a proper justification, through a proper channel. The decision to permit already published document/s shall be subject to decision of the competent authority.

6.1. Permissible limit of similarity index: As per the UGC Regulations, 2018 the permissible limit of similarity index is up to 10%.

6.2. Issuance of plagiarism verification report/certificate: PDU Central Library shall issue plagiarism verification report (Annexure-3) and certificate (of PhD /MPhil thesis/ dissertation-Annexure-4) separately if the similarity index is within the permissible limit of 10% as per the UGC Regulations, 2018. The plagiarism report/certificate of the duly checked thesis/dissertation shall be sent to the concerned Head of Department in a closed envelop and scanned copy/copies to the concerned through e-mail.

6.3. Exception: Plagiarism verification report shall be issued but not the certificate, if the similarity index of the theses/dissertation is beyond the permissible limit of 10%.

6.4. Mandatory documents: Both plagiarism verification report and certificate shall be mandatory to formally submit the final thesis/ dissertation of PhD/ MPhil to the concerned Branch/Department.

6.5. Differing similarity index:

(a) The similarity index/ percentage differs from software to software (due to the depth of text mining, size of repository, coverage, features, exclusion features, matching by the software/ tool, etc.).

(b) Despite using the same software, the similarity index may differ due to differing dates of checking or selective use of exclusion features or excluding exclusion options/features or any other features that directly or indirectly become a deciding factor for similarity index.

7. Exclusion from plagiarism and exceptional cases

6.6. **Remedy:** In case the similarity index is above 10%, the researcher shall revisit the document in consultation with his/her research supervisor. The revised thesis/ dissertation may be resubmitted through proper channel for rechecking.

7.1. **Exclusion** of any content (from the document for plagiarism verification) shall be as per the UGC Regulations, 2018 (Sr. No. 7, pg.10).

7.2. **Published papers:** Papers published by a research student with the CUH affiliation during the research degree may be excluded (while plagiarism verification) provided the required details are mentioned in the plagiarism verification form (Annexure-3) and submitted through proper channel.

7.3. **Other exclusions**, if any, in the light of Sr. No. 7.1 of this policy, may be communicated/ requested to the PDU Central Library by the Supervisor through proper channel with proper justification (wherever necessary/applicable). Other related/ allied exclusions if any, may be communicated to the PDU Central Library by the Supervisor through proper channel with proper justification. Such requests/communication may be documented with facts/ supporting documents, if any.

7.4. **Note:** Exclusion feature of/in a plagiarism detection software differs from software to software. So some exclusion options may or may not be exercised/available due to the nature/ feature of the software.

8. Constitution of DAIP and IAIP

8.1. The competent authority shall constitute/ nominate Departmental Academic Integrity Panel (DAIP) and Institutional Academic Integrity Panel (IAIP) as per the UGC Regulations, 2018 (Sr. No. 10 and 11, pg.10-11) (Annexure-6 & 7).

9. Penalties

9.1. As per the UGC Regulations, 2018 (Sr. No. 12, pg.11-12).

10. Confidentiality

10.1. The stakeholders shall maintain confidentiality of the documents, researchers, login credentials of a plagiarism detection software and any associated information.

- 10.2. The stakeholders of the plagiarism detection software shall not share the login credentials with any third party.
 - 10.3. Verifying documents of third party with monetary benefit or otherwise is strictly prohibited.
 - 10.4. All the verifying staff/faculty shall mention the name and affiliation of the author either in the document or in the software/tool.
 - 10.5. The verifying staff/faculty shall not deposit the submitted document/s in the database of the plagiarism verification software/ tool as the complete removal of the submitted document from the database may be impossible or time-consuming process. It is therefore advised not to save the submitted document/file in the database of the software.
 - 10.6. It is advised to use free plagiarism software (when necessary) with utmost care.
- 11.1. As per the UGC Regulations, 2018 (Sr. No. 9, 10 & 11, pg.10).
- 12.1. All Departments/Cells and PDU Central Library shall create awareness about ethical conduct of research, tools to check for plagiarism, UGC Regulations, 2018, etc. by conducting various workshops/ programmes/ others in line with UGC Regulations, 2018 (Sr. No.5 and 6, pg. No.9).
- 13.1. The concerned Branch shall share the soft copy of the PhD thesis (post awarding) to the PDU Central Library for uploading on 'Gyan Pravah' (institutional digital repository) and ShodhGanga.
 - 13.2. The concerned Branch shall share the soft copy of the MPhil dissertation (post awarding) to the PDU Library for uploading on 'Gyan Pravah' (institutional digital repository).
- 14.1. The policy/formats/forms may be revised from time to time to incorporate the necessary changes, with the permission/approval of the competent authority, wherever necessary.

11. Complaints and appeals

12. Training and awareness for curbing plagiarism

13. Uploading of theses and dissertations

14. Updates /revisions

PART-B

**PROCEDURES TO AVAIL PLAGIARISM VERIFICATION SERVICE:
THESES/ DISSERTATIONS OF PHD/ MPHIL**

Part-B: Procedures to avail plagiarism verification service: Theses/ dissertations of PhD/ MPhil

Note: All concerned shall go through the UGC Regulations, 2018 and this Policy/Procedures thoroughly before availing plagiarism verification service from Pandit Deendayal Upadhyaya Central Library.

15. Procedures and necessary formalities

- 15.1. Researcher downloads the prescribed plagiarism verification form from the University/Library website (Annexure-3).
- 15.2. Researcher submits the duly filled in plagiarism verification form to his/her Supervisor.
- 15.3. Supervisor endorses and submits the duly filled in form to the Head of Department of the concerned Department.
- 15.4. The Head of Department endorses the form.
- 15.5. Supervisor submits/mails the soft copy of the thesis/ dissertation (library@cuh.ac.in) and the duly filled in hard copy of the plagiarism verification form to the PDU Central Library.
- 15.6. The Central Library checks the document through a plagiarism detection software (as long as the facility is available).
- 15.7. The Central Library issues plagiarism verification report as well as certificate (Annexure-4), if/when the similarity index is within the permissible limit (i.e. up to 10%) whereas it issues plagiarism verification report only and not certificate if/when the similarity index is beyond 10%.

16. File format and content

- 16.1. Document in a single MS-Word file should be submitted for plagiarism verification. PDF format of the document shall be accepted in an exceptional case only.
- 16.2. The document/file should be in totality and no part of the same should be removed before submitting for plagiarism verification.

17. Useful materials for reference

- 17.1. The following selected titles are highly useful for understanding the concepts, issues, solutions, trends, etc. on plagiarism, academic integrity and ethical conduct of research and publication activities (scan QR code to access):



a) Good Academic and Research Practices/ UGC



b) Academic Integrity and Research Quality/ UGC



c) India's Fight Against Predatory Journals: An Interview with Professor Bhushan Patwardhan/ The Scholarly Kitchen



d) Guidelines for Research Ethics in the Social Sciences, Law and the Humanities/ National Committees for Research Ethics in Norway



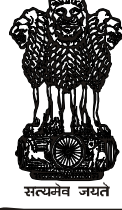
e) Guidelines for Ethics in Research and in Governance/ CSIR



f) Details on plagiarism verification service and e-copy of this Policy may be accessed on the website of PDU Central Library

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ANNEXURES



भारत का राजपत्र The Gazette of India

असाधारण

EXTRAORDINARY

भाग III—खण्ड 4

PART III—Section 4

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विश्वविद्यालय अनुदान आयोग

अधिसूचना

विश्वविद्यालय अनुदान आयोग (उच्चतर शिक्षा संस्थानों में अकादमिक सत्यनिष्ठा एवं साहित्यिक चोरी की रोकथाम को प्रोत्साहन) विनियम, 2018

नई दिल्ली, 23 जुलाई, 2018

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प्रस्तावना

जबकि, विश्वविद्यालय अनुदान आयोग (यूजीसी) अधिनियम, 1956 के अनुसार, उच्च शिक्षा के मानकों को समन्वित एवं सुनिश्चित करने के लिए आदेशाधीन है।

तथा जबकि, किसी छात्र या संकाय या शोधकर्ता या कर्मचारी द्वारा निष्णात तथा शोध स्तर पर डिग्री प्रदान करने हेतु आंशिक रूप से सम्पादित किया गया कार्य, जिसका अकादमिक एवं शोधकार्य का मूल्यांकन किया जा चुका हो, जो शोध-निबन्ध, शोध-प्रबन्ध, शोध पत्रों के प्रकाशन, पुस्तकों में अध्याय, सम्पूर्ण पुस्तकों के रूप में हो तथा कोई अन्य समरूप कार्य, जो अकादमिक, सत्यनिष्ठा एवं मौलिकता के मूल तत्वों को दर्शाये तथा जिसका उच्चतर शिक्षा संस्थानों (HEIs) द्वारा अपनायी गई विभिन्न संबंधित प्रक्रियाओं में अवलोकन किया जाए।

अतः, वि. अ. आ. अधिनियम 1956 के अनुच्छेद 26 के उप अनुच्छेद (1) के खण्ड (एफ) एवं (जी) के साथ पठित अनुच्छेद 12 के खण्ड (जे) के द्वारा प्रदत्त अधिकारों का प्रयोग करते हुए, वि. अ. आ. ने एतद्वारा निम्नलिखित विनियम निर्मित किए हैं:—

1. संक्षिप्त शीर्षक, अनुप्रयोग तथा प्रारंभ :

- (ए) इन नियमों को, विश्वविद्यालय अनुदान आयोग (उच्चतर शिक्षा संस्थानों में अकादमिक सत्यनिष्ठा एवं साहित्यिक चोरी की रोकथाम को प्रोत्साहन) विनियम 2018 कहा जाएगा।
- (बी) ये विनियम, देश के सभी उच्चतर शिक्षा संस्थानों के छात्रों, संकायों, शोधकर्ताओं तथा कर्मचारियों पर लागू होंगे।
- (सी) ये विनियम, सरकारी राजपत्र में उनकी अधिसूचना की तारीख से प्रभावी होंगे।

2. परिभाषा:

इन विनियमों में, जब तक कि प्रसंग में अन्यथा अपेक्षित न हो—

- (ए) “अकादमिक सत्यनिष्ठा” से तात्पर्य, किसी क्रियाकलाप को प्रस्तावित करने, निष्पादित करने, सूचित करने एवं बौद्धिक ईमानदारी से है, जिससे बौद्धिक गुणों का सृजन हो सके।
- (बी) “रचनाकार” रचनाकार के अंतर्गत उच्चतर शैक्षिक संस्थान (HEI) के छात्र या संकाय या शोधकर्ता या कर्मचारी आते हैं जो विचाराधीन कार्य के सृजनकर्ता होते हैं।
- (सी) “आयोग” से अभिप्राय वि. अ. आ. से है, जैसा कि वि. अ. आ. अधिनियम, 1956 में यथापरिभाषित है।
- (डी) “सामान्य ज्ञान” से अभिप्राय, सुप्रसिद्ध तथ्य, उद्धरण, आंकड़ा या जानकारी से है जिसकी अधिकांश व्यक्तियों को जानकारी हो।
- (ई) “डिग्री” से अभिप्राय, वि. अ. आ. द्वारा निर्धारित की गई ऐसी डिग्री से है जो कि वि. अ. आ. अधिनियम 1956 के अनुच्छेद 22 के अंतर्गत सरकारी राजपत्र में अधिसूचित की गई हो।
- (एफ) “विभागीय अकादमिक सत्यनिष्ठा नामसूची” से तात्पर्य होगा विभागीय स्तर पर गठित निकाय, जो साहित्यिक चोरी के आरोपों की जांच पड़ताल करेगा।
- (जी) “संकाय” से तात्पर्य, किसी उच्चतर शिक्षा संस्थान में नामांकित किसी व्यक्ति से है जो छात्रों को शिक्षण तथा/या मार्गदर्शन प्रदान करता हो, चाहे वह किसी भी क्षमता का हो अर्थात् नियमित, तदर्थ, अतिथि, अस्थायी, मुलाकाती आदि।
- (एच) “उच्चतर शिक्षा संस्थान (HEI)” से अभिप्राय ऐसे वि. वि. से है जो वि. अ. आ. अधिनियम, 1956 के अनुच्छेद 2(एफ) के अंतर्गत मान्यताप्राप्त हो या वि. अ. आ. अधिनियम 1956 के अनुच्छेद 3 के अंतर्गत वह संस्थान जो मानित वि. वि. के अंतर्गत आता हो या मान्य महाविद्यालय/संस्थान या किसी वि. वि. की एक संघटक इकाई हो।
- (आई) “सूचना” इसके अंतर्गत आंकड़े, संदेश, पाठ्यवस्तु, आकृतियां, ध्वनि, आवाज, कोड, कम्प्यूटर कार्यक्रम, सॉफ्टवेयर एवं डाटाबेस या माइक्रोफिल्म या कम्प्यूटर सृजित माइक्रोफिश सम्मिलित हैं।
- (जे) “संस्थागत अकादमिक सत्यनिष्ठा नामसूची” से अभिप्राय एक ऐसे निकाय से है जो विभागीय अकादमिक सत्यनिष्ठा नामसूची की सिफारिशों पर विचार करने के लिए तथा साहित्यिक चोरी के आरोपों के बारे में उचित निर्णय लेने तथा दण्ड लागू करने संबंधी निर्णय लेने के लिए संस्थागत स्तर पर गठित किया गया हो। अपवादिक मामलों में यह न्यास संस्थागत स्तर पर साहित्यिक चोरी के आरोपों की जांच करेगा।
- (के) “अधिसूचना” से तात्पर्य, सरकारी राजपत्र में प्रकाशित की गई अधिसूचना से है तथा अधिसूचित करने की अभिव्यक्ति का उसके समानार्थी तथा व्याकरणीय भिन्नता के अनुरूप अनुमान लगाया जाएगा।
- (एल) “साहित्यिक चोरी” से अभिप्राय किसी अन्य के द्वारा किए गए कार्य या विचार को निज प्रयोग में लेना तथा अपने नाम से दूसरे को देना।
- (एम) “पाठ्यक्रम” से तात्पर्य, अध्ययन किया जाने वाला वह पाठ्यक्रम जिसके लिए निष्णात एवं शोध स्तर पर डिग्री प्रदान की जाए।
- (एन) “शोधकर्ता” से तात्पर्य है उच्चतर शैक्षिक संस्थानों में अकादमिक/वैज्ञानिक शोध करने वाला व्यक्ति।
- (ओ) “पाण्डुलिपि” के अंतर्गत शोध-लेख, शोध-निबन्ध, शोध-पत्र, पुस्तकों में अध्याय, सम्पूर्ण पुस्तकें तथा अन्य समान कार्य का मूल्यांकन/अभिमत हेतु जमा किया जाने वाला कार्य जो उच्चतर शिक्षा संस्थान के छात्रों या संकाय या शोधकर्ता या कर्मचारी द्वारा निष्णात एवं शोधस्तर की डिग्रियों को प्राप्त करने या प्रिंट या इलेक्ट्रॉनिक मीडिया में प्रकाशन हेतु तैयार किया जाए। तथापि, इसमें नियत कार्य/आवधिक पत्र/परियोजना रिपोर्ट/पाठ्यक्रम संबंधी कार्य/निबन्ध तथा उत्तर पुस्तिकाएं शामिल नहीं होंगी।
- (पी) “स्रोत” से अभिप्राय, किसी भी स्रोत से किसी भी रूप में प्राप्त की गई प्रकाशित मुख्य एवं गौण अध्ययन सामग्री से है, जिसमें लिखित जानकारी तथा अन्य व्यक्तियों अर्थात् विख्यात विद्वानों, लोकप्रिय हस्तियों, किसी भी प्रकार के पेशेवर व्यक्तियों से प्रत्यक्षतः प्राप्त किये गए दृष्टिकोण को शामिल किया गया हो। इसके अतिरिक्त, इलेक्ट्रॉनिक रूप में आंकड़े एवं सूचना यथा श्रव्य, दृश्य, आकृति या पाठ्यक्रम के रूप में, जिसकी सूचना समान अर्थ में, सूचना प्रौद्योगिकी अधिनियम 2000 के अनुच्छेद 2(1)(V) के अंतर्गत वर्णित है तथा जिसको यहां विनियम 2(1) में पुनः प्रस्तुत किया गया है।

- (क्यू) "कर्मचारी" से तात्पर्य उच्चतर शिक्षा संस्थानों में कार्यरत् गैर-शैक्षणिक कर्मचारी वर्ग से है, जो किसी भी क्षमता अर्थात् नियमित, अस्थायी, अनुबन्धात्मक, बाह्य स्रोत आदि में कार्यरत् हों।
- (आर) "छात्र" से तात्पर्य उस व्यक्ति से है, जिसका विधिवत दाखिला हुआ हो, पाठ्यक्रम का अध्ययन कर रहा हो, जिसमें किसी भी पद्धति (पूर्णकालिक या अंशकालिक या दूरस्थ माध्यम) से अध्ययन करने वाले शोध पाठ्यक्रम को सम्मिलित किया गया है।
- (एस) "विश्वविद्यालय" से अभिप्राय उन विश्वविद्यालयों से है, जो केन्द्रीय अधिनियम, प्रान्तीय अधिनियम या राज्य अधिनियम के अधीन स्थापित अथवा निगमित हैं तथा उनमें वह मानित वि. वि. संस्थान सम्मिलित हैं जो यूजीसी अधिनियम, 1956 के अनुच्छेद (3) के अंतर्गत आते हैं।
- (टी) "वर्ष" से तात्पर्य वह अकादमिक सत्र है, जिसमें प्रमाणित अपराध किया गया हो।
 ऐसे शब्द तथा अभिव्यक्तियां, जिन्हें इन विनियमों में परिभाषित नहीं किया गया है, लेकिन वि.अ.आ. अधिनियम, 1956 में परिभाषित हैं तथा इन विनियमों के साथ सुसंगत नहीं हैं उनका इस अधिनियम में निर्दिष्ट तदनु रूप अर्थ लगाया जाएगा।

3. उद्देश्य:

- 3.1 शोध, शोध-पत्र, शोध-निबन्ध के दायित्वपूर्ण आचरण, अकादमिक सत्यनिष्ठा के प्रोत्साहन के प्रति जागरूकता पैदा करना, छात्र संकाय, शोधकर्ता एवं कर्मचारी वर्ग में अकादमिक लेखन में साहित्यिक चोरी सहित कदाचार से बचाव करना।
- 3.2 शिक्षण एवं प्रशिक्षण के जरिये, संस्थानात्मक तंत्र स्थापित करना, जिससे शोध, शोध-पत्र शोधनिबन्ध, अकादमिक सत्यनिष्ठा तथा साहित्यिक चोरी के निवारण में प्रोन्नति सहज हो सके।
- 3.3 साहित्यिक चोरी का पता लगाने के लिए पद्धतियां विकसित करना तथा साहित्यिक चोरी से बचाव के लिए रचना-तंत्र की स्थापना करना तथा उच्चतर शिक्षा संस्थान के छात्र, संकाय, शोधकर्ता या कर्मचारी को साहित्यिक चोरी का कृत्य करने पर दण्डित करना।

4. उच्चतर शिक्षा संस्थान के दायित्व :

प्रत्येक उच्चतर शिक्षा संस्थान को एक ऐसे तंत्र की स्थापना करनी चाहिए जैसा कि इन विनियमों में निर्दिष्ट किया गया है, जो कि शोध एवं अकादमिक कार्यकलापों के दायित्वपूर्ण आचरण के प्रति जागरूकता लाने में संवर्धन करे, साथ ही अकादमिक सत्यनिष्ठा को प्रोन्नत करे तथा साहित्यिक चोरी से बचाव करे।

5. जागरूकता कार्यक्रम एवं प्रशिक्षण :

(क) उच्चतर शिक्षा संस्थान, अपने छात्रों, संकायों, शोधकर्ताओं तथा कर्मचारियों को उचित आरोपण के संबंध में अनुदेश देगा, जहां कहीं भी आवश्यक हो, लेखक से स्वीकृति की मांग करेगा, आवश्यकतानुसार उन सुसंगत तथा अनुमतिनिर्दिष्ट अनुशासनों के स्रोत की जानकारी प्राप्त करेगा तथा जो नियमों के अनुरूप, अंतर्राष्ट्रीय सम्मेलन तथा स्रोत को नियंत्रित करने वाले विनियमों से संबंधित होंगे।

(ख) उच्चतर शिक्षा संस्थान, प्रत्येक सत्र में सम्मेलन/जागरूकता कार्यक्रमों का सुग्राही संचालन करेगा, जो शोध, शोध-पत्र, शोध-निबन्ध के दायित्वपूर्ण आचरण तथा अकादमिक सत्यनिष्ठा की प्रोन्नति तथा छात्रों, संकायों, शोधकर्ताओं तथा कर्मचारियों के लिए शिक्षा में नैतिकता को बढ़ावा देगा।

(ग) उच्चतर शिक्षा संस्थान, निम्नलिखित कार्यों पर जोर देगा :

- i. एक अनिवार्य पाठ्यक्रम कार्यविधि/माड्यूल के रूप में स्नातकपूर्व (यूजी)/स्नातकोत्तर (पीजी)/निष्णात डिग्री की पाठ्यवस्तु में अकादमिक सत्यनिष्ठा के आधारभूत सिद्धांतों को सम्मिलित करना।
- ii. निष्णात एवं शोधविशेषज्ञों के लिए अनिवार्य पाठ्यक्रम कार्यविधि/माड्यूल के रूप में शोध एवं प्रकाशन के दायित्वपूर्ण आचरण संबंधी मूल तत्वों को सम्मिलित करना।
- iii. उच्चतर शिक्षा संस्थान के संकाय एवं कर्मचारी सदस्यों हेतु अभिमुखी एवं पुनश्चर्या पाठ्यक्रमों को आयोजित करना, शोध एवं प्रकाशन के आधारभूत दायित्वपूर्ण आचरण के तथ्यों को शामिल करना।
- iv. छात्र, संकाय, शोधकर्ता एवं कर्मचारियों को साहित्यिक चोरी का पता लगाने वाले उपकरणों/साधनों तथा संदर्भप्रबन्धन उपकरणों को प्रयुक्त करने का प्रशिक्षण प्रदान करना।
- v. साहित्यिक चोरी का पता लगाने हेतु आधुनिक प्रौद्योगिकियों सहित सुविधा उपकरणों की स्थापना करना।

- vi. अंतर्राष्ट्रीय शोधकर्ताओं की पंजीकरण पद्धतियों पर छात्र, संकाय शोधकर्ता एवं कर्मचारी सदस्य के पंजीकरण को प्रोत्साहित करना।

6. साहित्यिक चोरी पर रोकथाम :

- (ए) उच्चतर शिक्षा संस्थान, उपयुक्त सॉफ्टवेयर प्रयुक्त करते हुए प्रौद्योगिकी आधारित रचनातंत्र की घोषणा एवं कार्यान्वयन करेगा, जिससे यह सुनिश्चित हो सके कि शोध-पत्र, शोध-निबन्ध, प्रकाशन या कोई अन्य दस्तावेज उसकी प्रस्तुति के समय साहित्यिक चोरी से मुक्त हैं।
- (बी) ऊपर (ए) में वर्णित रचनातंत्र, शोधकार्य में संलिप्त सभी छात्रों को उपलब्ध कराया जाएगा जिसमें छात्र, संकाय शोधकर्ता एवं कर्मचारी सदस्य आदि भी सम्मिलित होंगे।
- (सी) प्रत्येक छात्र, जो शोध-पत्र, शोध-निबन्ध या समान दस्तावेज, उच्चतर शिक्षा संस्थान को प्रस्तुत करने जा रहा है, वह एक ऐसा वचन-बंध प्रस्तुत करेगा जिसमें यह दर्शाया जाएगा कि प्रस्तुत दस्तावेज उसके द्वारा तैयार किया गया है तथा यह दस्तावेज उसका मौलिक लेखन कार्य है तथा किसी भी प्रकार की साहित्यिक चोरी से मुक्त है।
- (डी) इस वचन-बंध में यह तथ्य भी शामिल किया जाएगा कि इस दस्तावेज की उच्चतर शिक्षा संस्थान द्वारा साहित्यिक चोरी का पता लगाने वाले उपकरणों के जरिये विधिवत जाँच कर ली गई है।
- (ई) संस्थान, साहित्यिक चोरी के संबंध में एक ऐसी संबंधित नीति का विकास करेगा तथा इससे संबंधित विधायी निकायों/प्राधिकरणों से उसे स्वीकृत कराएगा। स्वीकृत नीति को HEI वेबसाइट के होमपेज पर डाउनलोड किया जाएगा।
- (एफ) प्रत्येक पर्यवेक्षक, एक प्रमाण-पत्र प्रस्तुत करेगा जिसमें यह निर्दिष्ट किया जाएगा कि शोधकर्ता द्वारा किया गया अमुक कार्य, शोधकर्ता के द्वारा तथा मेरे अधीन रहकर किया गया है तथा यह साहित्यिक चोरी से मुक्त है।
- (जी) संस्थान, सभी निष्णात, शोध पाठ्यक्रम के शोध-पत्रों तथा शोध-निबन्धों को, डिग्री प्रदान किए जाने के पश्चात् 1 माह के भीतर 'शोध गंगा ई-रिपोजिटरी' के अंतर्गत डिजिटल रिपोजिटरी को पोषित करने हेतु इनफलीबनेट पर इसकी सॉफ्ट प्रतियां प्रस्तुत करेगा।
- (एच) संस्थान, संस्थानात्मक रिपोजिटरी का संस्थान की वेबसाइट पर सृजन करेगा जिसमें शोध-निबन्ध/शोध-पत्र/पत्र-आलेख/प्रकाशन तथा अन्य आंतरिक (इन-हाउस) प्रकाशनों को भी सम्मिलित करेगा।

7. साहित्यिक चोरी के बहिष्करण हेतु समरूपता रोकथाम :

साहित्यिक चोरी के लिए समानता जांच में निम्नवत वर्जित होंगे :

- सभी अनिवार्य अनुमतियों और/अथवा गुणधर्म के साथ उद्धृत कार्य।
- सभी सदर्थ, पुस्तकसूची, विषयवस्तु की तालिका, आमुख तथा साभार।
- सभी सामान्य शब्दावली, विधि, मानक, चिहन् तथा मानक समीकरण।

नोट:

छात्रों, संकाय, शोधकर्ताओं तथा कर्मचारिवृंदों द्वारा किया गया शोधकार्य, मूल विचार पर आधारित होगा, जिसमें केवल संक्षेपण, सारांश, अवधारणा, टिप्पणियां, परिणाम, निष्कर्ष तथा सिफारिशें शामिल होंगी तथा इसमें कोई समानताएं नहीं होंगी। इसमें चौदह (14) क्रमगत शब्दों तक सामान्य ज्ञान अथवा अनुरूप शब्दावली विवर्जित होगी।

8. साहित्यिक चोरी के स्तर :

साहित्यिक चोरी को परिभाषित करने के प्रयोजनार्थ उसकी गंभीरता के बढ़ते क्रम में साहित्यिक चोरी को निम्नवत स्तरों में मापा जाएगा:

- स्तर शून्य : दस प्रतिशत तक समानता— थोड़ी बहुत समानताएं, कोई दण्ड नहीं।
- प्रथम स्तर : दस प्रतिशत से चालीस प्रतिशत तक समानताएं।
- द्वितीय स्तर : चालीस प्रतिशत से साठ प्रतिशत तक समानताएं।
- तृतीय स्तर : साठ प्रतिशत से अधिक समानताएं।

9. साहित्यिक चोरी का पता लगाना/जानकारी प्रदान करना/कार्यवाही करना :

यदि शैक्षिक समुदाय का कोई सदस्य उपर्युक्त प्रमाण के साथ संदेह व्यक्त करता है कि किसी दस्तावेज में साहित्यिक चोरी का कोई प्रकरण बनता है, वह इस मामले की जानकारी विभागीय शैक्षिक सत्यनिष्ठा पेनल (डीएआईपी) को देगा। डीएआईपी, ऐसी शिकायत अथवा आरोप की प्राप्ति पर मामले की जांच करेगा तथा उच्चतर शिक्षा संस्थान की संस्थागत शैक्षिक सत्यनिष्ठा नामसूची (आईएआईपी) को अपनी सिफारिशों सौंपेगा।

उच्चतर शिक्षा संस्थान के प्राधिकारी साहित्यिक चोरी के कृत्य का स्वयंमेव संज्ञान भी ले सकते हैं और इन विनियमों के तहत कार्यवाहियां कर सकते हैं। इसी प्रकार, परीक्षक के निष्कर्षों के आधार पर भी उच्चतर शिक्षा संस्थान द्वारा कार्यवाही आरंभ की जा सकती है। ऐसे सभी मामलों की आईएआईपी द्वारा जांच की जाएगी।

10. विभागीय शैक्षिक सत्यनिष्ठा नामसूची (डीएआईपी) :

- i. उच्चतर शिक्षा संस्थान के सभी विभाग एक डीएआईपी को अधिसूचित करेंगे जिसकी संरचना नीचे दी गई है:
 - क. अध्यक्ष-विभागाध्यक्ष
 - ख. सदस्य-विभाग से इतर एक वरिष्ठ शिक्षाविद्, जिसे उच्चतर शिक्षा संस्थान के प्रमुख द्वारा नामित किया जाएगा।
 - ग. सदस्य-साहित्यिक चोरी के साधनों से भली-भांति परिचित एक व्यक्ति, जिसे विभागाध्यक्ष द्वारा नामित किया जाएगा।

बिंदु 'ख' तथा 'ग' के संबंध में सदस्यगणों का कार्यकाल दो वर्षों का होगा। बैठक के लिए सदस्यों की गणपूर्ति 3 में से 2 सदस्यों द्वारा होगी (सभापति सहित)।
- ii. डीएआईपी, छात्रों, संकाय, शोधकर्ताओं तथा कर्मचारिवृंदों के विरुद्ध साहित्यिक चोरी के आरोपों के संबंध में निर्णय देते हुए नैसर्गिक न्याय के सिद्धांतों का पालन करेगा।
- iii. डीएआईपी, को साहित्यिक चोरी के स्तरों का मूल्यांकन करने तथा तदनुसार, दण्ड की सिफारिश करने की शक्तियां प्राप्त होंगी।
- iv. शिकायत प्राप्त होने/ कार्यवाहियां आरंभ किए जाने की तिथि से 45 दिनों के भीतर डीएआईपी, जांच उपरांत, अपनी रिपोर्ट सहित लगाए जाने वाले दण्डों पर अपनी सिफारिशों को आईएआईपी को प्रस्तुत करेगी।

11. संस्थागत शैक्षिक सत्यनिष्ठा पेनल (आईएआईपी) :

- i. उच्चतर शिक्षा संस्थान, आईएआईपी को अधिसूचित करेंगे जिसकी संरचना नीचे दी गई है :
 - क. अध्यक्ष-उच्चतर शिक्षा संस्थान का सम-कुलपति/संकाय अध्यक्ष/वरिष्ठ शिक्षाविद्।
 - ख. सदस्य-उच्चतर शिक्षा संस्थान के अध्यक्ष द्वारा नामित एक वरिष्ठ शिक्षाविद्।
 - ग. सदस्य-उच्चतर शिक्षा संस्थान से इतर किसी अन्य उच्चतर शिक्षा संस्थान द्वारा नामित किया जाने वाला एक सदस्यगण।
 - घ. सदस्य-साहित्यिक चोरी के साधनों से भली-भांति परिचित एक व्यक्ति, जिसे विभागाध्यक्ष द्वारा नामित किया जाएगा।

एक ही व्यक्ति, डीएआईपी और आईएआईपी का अध्यक्ष नहीं होगा। अध्यक्ष सहित समिति के सदस्यगणों का कार्यकाल 3 वर्षों का होगा। बैठक के लिए सदस्यों की गणपूर्ति 3 में से 2 सदस्यों (सभापति सहित) द्वारा होगी।

- ii. आईएआईपी, डीएआईपी की सिफारिशों पर विचार करेगा।
- iii. आईएआईपी, इन विनियमों में उल्लिखित उपबंधों के अनुसार साहित्यिक चोरी के मामलों की जांच भी करेगा।
- iv. आईएआईपी, उच्चतर शिक्षा संस्थान के छात्रों, संकाय, शोधकर्ताओं तथा कर्मचारिवृंदों के विरुद्ध साहित्यिक चोरी के आरोपों के संबंध में निर्णय देते हुए नैसर्गिक न्याय के सिद्धांतों का पालन करेगा।
- v. आईएआईपी को विधिवत् औचित्य के साथ दण्ड सहित डीएआईपी की सिफारिशों की समीक्षा करने की भी शक्तियां प्राप्त होंगी।
- vi. आईएआईपी जांच उपरांत रिपोर्ट तथा उच्चतर शिक्षा विभाग के प्रमुख द्वारा लगाए जाने वाले दण्ड संबंधी सिफारिशों को डीएआईपी द्वारा शिकायत प्राप्त होने/ कार्यवाहियां आरंभ किए जाने की तिथि से 45 दिनों के भीतर भेजेगा।
- vii. आईएआईपी उस व्यक्ति(यों) को रिपोर्ट की प्रति उपलब्ध कराएगा जिसके विरुद्ध जांच रिपोर्ट प्रस्तुत की गई है।

12. दण्ड :

साहित्यिक चोरी के मामले में निष्णात तथा शोध कार्यक्रमों के स्तर पर उच्चतर शिक्षा संस्थान में अध्ययनरत छात्रों तथा उच्चतर शिक्षा के संस्थानों के शोधकर्ताओं, संकाय तथा कर्मचारिवृंदों पर केवल उस स्थिति में ही दण्ड लगाया जाएगा जब बिना किसी संदेह के किसी व्यक्ति विशेष द्वारा शैक्षिक कदाचार किए जाने की पुष्टि हो जाती है और जब अपील के सभी विकल्पों को पूर्णतः उपयोग कर लिया जाता है और जब अमुक व्यक्ति को अपना बचाव करने के लिए स्पष्ट अथवा पारदर्शी पद्धति से पर्याप्त अवसर प्रदान किया गया हो।

12.1 शोध-प्रबंध (थीसीस) तथा शोध-निबंध (डिसरटेशन) को प्रस्तुत करने के मामले में साहित्यिक चोरी :

संस्थागत शैक्षिक सत्यनिष्ठा नामसूची (आईएआईपी) साहित्यिक चोरी की गंभीरता पर विचार कर दण्ड आरोपित करेगा :

- i. **स्तर शून्य : दस प्रतिशत तक समानताएं—** थोड़ी बहुत समानताएं, कोई दण्ड नहीं।
- ii. **प्रथम स्तर : दस प्रतिशत से चालीस प्रतिशत तक समानताएं—** ऐसे छात्रों को अधिकतम छह माह की विनिर्धारित अवधि के भीतर संशोधित आलेख जमा करने को कहा जाएगा।
- iii. **द्वितीय स्तर : चालीस प्रतिशत से साठ प्रतिशत तक समानताएं—** ऐसे छात्रों को अधिकतम एक वर्ष की अवधि के लिए संशोधित आलेख जमा करने से वंचित किया जाएगा।
- iv. **तृतीय स्तर : साठ प्रतिशत से अधिक समानताएं—** ऐसे छात्रों के उस कार्यक्रम के लिए पंजीकरण को रद्द कर दिया जाएगा।

नोट 1: बार-बार साहित्यिक चोरी करने पर दण्ड : प्रत्येक छात्र को साहित्यिक चोरी के लिए दण्डित किया जाएगा यदि उसके द्वारा की गई साहित्यिक चोरी पिछली बार की गई साहित्यिक चोरी से एक स्तर अधिक हो। यदि सर्वोच्च स्तर की साहित्यिक चोरी की गई हो तो उसे कारगर दंड दिया जाएगा।

नोट 2: उस स्थिति में साहित्यिक चोरी जब उपाधि/क्रेडिट पहले ही प्राप्त किया गया हो— यदि उपाधि/क्रेडिट किए जाने, जैसा भी मामला हो, प्रदान किए जाने की तिथि के बाद में साहित्यिक चोरी सिद्ध हो तो उसकी उपाधि/क्रेडिट को आईएआईपी द्वारा संस्तुत अवधि के लिए आस्थगित रखा जाएगा तथा संस्थान के प्रमुख द्वारा अनुमोदित किया जाएगा।

12.2 शैक्षिक तथा शोध प्रकाशनों में साहित्यिक चोरी के मामले में दण्ड :

- I. **स्तर शून्य : दस प्रतिशत तक समानताएं—** थोड़ी बहुत समानताएं, कोई दण्ड नहीं।
- II. **प्रथम स्तर : दस प्रतिशत से चालीस प्रतिशत तक समानताएं—**
 - i. ऐसे छात्रों को, पांडुलिपि वापस लेने को कहा जाएगा।
- III. **द्वितीय स्तर : चालीस प्रतिशत से साठ प्रतिशत तक समानताएं—**
 - i. उन्हें पांडुलिपि वापस लेने को कहा जाएगा।
 - ii. उन्हें एक वार्षिक वेतन वृद्धि के अधिकार से वंचित किया जाएगा।
 - iii. उन्हें दो वर्ष की अवधि के लिए किसी नई निष्णात, एम.फिल., पीएच.डी. छात्र/ विद्वान का पर्यवेक्षण करने की अनुमति नहीं दी जाएगी।
- IV. **तृतीय स्तर : साठ प्रतिशत से अधिक समानताएं—**
 - i. उन्हें पांडुलिपि वापस लेने को कहा जाएगा।
 - ii. उन्हें लगातार दो वार्षिक वेतन वृद्धि के अधिकार से वंचित किया जाएगा।
 - iii. उन्हें तीन वर्ष की अवधि के लिए किसी नए निष्णात, एम.फिल., पीएच.डी. छात्र/ विद्वान का पर्यवेक्षण करने की अनुमति नहीं दी जाएगी।

नोट 1: बार-बार साहित्यिक चोरी करने पर दण्ड : उन्हें पांडुलिपि वापस लेने को कहा जाएगा और उन्हें की गई साहित्यिक चोरी के निम्न स्तर से एक स्तर ऊपर की साहित्यिक चोरी के लिए दण्डित किया जाएगा। यदि की गई साहित्यिक चोरी सर्वोच्च स्तर की हो तो उसके लिए विहित दंड लागू होगा। यदि तृतीय स्तर के दोष की पुनरावृत्ति की गई हो तो उच्चतर शिक्षा संस्थान द्वारा सेवा नियमों के अनुसार निलंबन/सेवा समाप्ति सहित अनुशासनात्मक कार्रवाई की जाएगी।

नोट 2: उस स्थिति में दण्ड, जब साहित्यिक चोरी का लाभ अथवा क्रेडिट पहले ही प्राप्त किया गया हो— यदि लाभ अथवा क्रेडिट प्राप्त किए जाने, जैसा भी मामला हो, की तिथि के बाद साहित्यिक चोरी सिद्ध हो तो उसके द्वारा प्राप्त लाभ अथवा क्रेडिट को आईएआईपी द्वारा संस्तुत अवधि के लिए आस्थगित रखा जाएगा तथा संस्थान के प्रमुख द्वारा अनुमोदित किया जाएगा।

नोट 3 : उच्चतर शिक्षा संस्थान ऐसा तंत्र विकसित करेंगे ताकि यह सुनिश्चित किया जाए कि छात्र, संकाय, शोधकर्ता अथवा कर्मचारिवृंद द्वारा प्रकाशित किए गए प्रत्येक पत्र/शोध-प्रबंध (थीसीस) तथा शोध-निबंध (डिसरटेशन) को अग्रेषित/ प्रस्तुत किए जाने के समय साहित्यिक चोरी के लिए जांचा जाए।

नोट 4 : यदि उच्चतर शिक्षा संस्थान के प्रधान के विरुद्ध साहित्यिक चोरी की कोई शिकायत हो तो, इन विनियमों के अनुरूप उच्चतर शिक्षा संस्थान के नियंत्रण अधिकारी द्वारा उपर्युक्त कार्रवाई की जाएगी।

नोट 5 : यदि संस्थागत स्तर पर विभागाध्यक्ष/प्राधिकारियों के विरुद्ध साहित्यिक चोरी की कोई शिकायत हो तो, इन विनियमों के अनुरूप आईएआईपी द्वारा उपयुक्त कार्रवाई की जाएगी जिसे सक्षम अधिकारी द्वारा अनुमोदित किया जाएगा।

नोट 6 : यदि डीएआईपी अथवा आईएआईपी के किसी सदस्यगण के विरुद्ध साहित्यिक चोरी की कोई शिकायत हो तो, ऐसा सदस्य ऐसी बैठकों में भाग नहीं लेगा जहां उसके मामले के संबंध में चर्चा की जा रही हो/अथवा जांच की जा रही हो।

13. कठिनाइयों का निवारण

विश्वविद्यालय अनुदान आयोग, इन विनियमों के कार्यान्वयन के दौरान सामने आने वाली कठिनाइयों को भारत सरकार/मानव संसाधन विकास मंत्रालय के परामर्श से निवारण करने का अधिकार सुरक्षित रखता है।

प्रो. रजनीश जैन, सचिव

[विज्ञापन-III/4/असा./161/18]

UNIVERSITY GRANTS COMMISSION

NOTIFICATION

UNIVERSITY GRANTS COMMISSION (PROMOTION OF ACADEMIC INTEGRITY AND PREVENTION OF PLAGIARISM IN HIGHER EDUCATIONAL INSTITUTIONS) REGULATIONS, 2018

New Delhi, the 23rd July, 2018

F. 1-18/2010(CPP-II).—

Preamble

Whereas, University Grants Commission (UGC), as per UGC Act, 1956, is mandated to coordinate and determine the standards of higher education;

And whereas, assessment of academic and research work done leading to the partial fulfillment for the award of degrees at Masters and Research level, by a student or a faculty or a researcher or a staff, in the form of thesis, dissertation and publication of research papers, chapters in books, full-fledged books and any other similar work, reflects the extent to which elements of academic integrity and originality are observed in various relevant processes adopted by Higher Educational Institutions (HEIs);

Therefore, in exercise of the powers conferred by clause (j) of Section 12 read with clauses (f) and (g) of sub-section (1) of Section 26 of the University Grants Commission Act, 1956, the University Grants Commission hereby makes the following regulations:-

1. Short title, application and commencement –

- These regulations shall be called the University Grants Commission (Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions) Regulations, 2018.
- They shall apply to the students, faculty, researchers and staff of all Higher Educational Institutions in the country.
- These regulations shall come into force from the date of their notification in the Official Gazette.

2. Definitions -

In these regulations, unless the context otherwise requires—

- a. “Academic Integrity” is the intellectual honesty in proposing, performing and reporting any activity, which leads to the creation of intellectual property;
- b. “Author” includes a student or a faculty or a researcher or staff of Higher Educational Institution (HEI) who claims to be the creator of the work under consideration;
- c. “Commission” means the University Grants Commission as defined in the University Grants Commission Act, 1956;
- d. “Common Knowledge” means a well known fact, quote, figure or information that is known to most of the people;
- e. “Degree” means any such degree specified by the University Grants Commission, by notification in the Official Gazette, under section 22 of the University Grants Commission Act, 1956;
- f. “Departmental Academic Integrity Panel” shall mean the body constituted at the departmental level to investigate allegations of plagiarism;
- g. “Faculty” refers to a person who is teaching and/or guiding students enrolled in an HEI in any capacity whatsoever i.e. regular, ad-hoc, guest, temporary, visiting etc;
- h. “Higher Educational Institution (HEI)” means a university recognized under section 2(f) of the UGC Act, 1956 or an institution deemed to be university under section 3 of the UGC Act, 1956 or an affiliating college / institution or a constituent unit of a university;
- i. “Information” includes data, message, text, images, sound, voice, codes, computer programs, software and databases or microfilm or computer generated microfiche;
- j. “Institutional Academic Integrity Panel” shall mean the body constituted at Institutional level to consider recommendations of the departmental academic integrity panel and take appropriate decisions in respect of allegations of plagiarism and decide on penalties to be imposed. In exceptional cases, it shall investigate allegations of plagiarism at the institutional level;
- k. “Notification” means a notification published in the Official Gazette and the expression “notify” with its cognate meanings and grammatical variation shall be construed accordingly;
- l. “Plagiarism” means the practice of taking someone else’s work or idea and passing them as one’s own.
- m. “Programme” means a programme of study leading to the award of a masters and research level degree;
- n. “Researcher” refers to a person conducting academic / scientific research in HEIs;
- o. “Script” includes research paper, thesis, dissertation, chapters in books, full-fledged books and any other similar work, submitted for assessment / opinion leading to the award of master and research level degrees or publication in print or electronic media by students or faculty or researcher or staff of an HEI; however, this shall exclude assignments / term papers / project reports / course work / essays and answer scripts etc.;
- p. “Source” means the published primary and secondary material from any source whatsoever and includes written information and opinions gained directly from other people, including eminent scholars, public figures and practitioners in any form whatsoever as also data and information in the electronic form be it audio, video, image or text; Information being given the same meaning as defined under Section 2 (1) (v) of the Information Technology Act, 2000 and reproduced here in Regulation 2 (1);
- q. “Staff” refers to all non-teaching staff working in HEIs in any capacity whatsoever i.e. regular, temporary, contractual, outsourced etc.;
- r. “Student” means a person duly admitted and pursuing a programme of study including a research programme in any mode of study (full time or part-time or distance mode);
- s. “University” means a university established or incorporated by or under a Central Act, a Provincial Act or a State Act, and includes an institution deemed to be university under section 3 of the UGC Act, 1956;
- t. “Year” means the academic session in which a proven offence has been committed.

Words and expressions used and not defined in these regulations but defined in the University Grants Commission Act, 1956 shall have the meanings respectively assigned to them in UGC Act, 1956.

3. Objectives

- 3.1 To create awareness about responsible conduct of research, thesis, dissertation, promotion of academic integrity and prevention of misconduct including plagiarism in academic writing among student, faculty, researcher and staff.
- 3.2 To establish institutional mechanism through education and training to facilitate responsible conduct of research, thesis, dissertation, promotion of academic integrity and deterrence from plagiarism.
- 3.3 To develop systems to detect plagiarism and to set up mechanisms to prevent plagiarism and punish a student, faculty, researcher or staff of HEI committing the act of plagiarism.

4. Duties of HEI:

Every HEI should establish the mechanism as prescribed in these regulations, to enhance awareness about responsible conduct of research and academic activities, to promote academic integrity and to prevent plagiarism.

5. Awareness Programs and Trainings:

- (a) HEI shall instruct students, faculty, researcher and staff about proper attribution, seeking permission of the author wherever necessary, acknowledgement of source compatible with the needs and specificities of disciplines and in accordance with rules, international conventions and regulations governing the source.
- (b) HEI shall conduct sensitization seminars/ awareness programs every semester on responsible conduct of research, thesis, dissertation, promotion of academic integrity and ethics in education for students, faculty, researcher and staff.
- (c) HEI shall :
 - i. Include the cardinal principles of academic integrity in the curricula of Undergraduate (UG)/Postgraduate (PG)/Master's degree etc. as a compulsory course work/module.
 - ii. Include elements of responsible conduct of research and publication ethics as a compulsory course work/module for Masters and Research Scholars.
 - iii. Include elements of responsible conduct of research and publication ethics in Orientation and Refresher Courses organized for faculty and staff members of the HEI.
 - iv. Train student, faculty, researcher and staff for using plagiarism detection tools and reference management tools.
 - v. Establish facility equipped with modern technologies for detection of plagiarism.
 - vi. Encourage student, faculty, researcher and staff to register on international researcher's Registry systems.

6. Curbing Plagiarism

- a) HEI shall declare and implement the technology based mechanism using appropriate software so as to ensure that documents such as thesis, dissertation, publications or any other such documents are free of plagiarism at the time of their submission.
- b) The mechanism as defined at (a) above shall be made accessible to all engaged in research work including student, faculty, researcher and staff etc.
- c) Every student submitting a thesis, dissertation, or any other such documents to the HEI shall submit an undertaking indicating that the document has been prepared by him or her and that the document is his/her original work and free of any plagiarism.
- d) The undertaking shall include the fact that the document has been duly checked through a Plagiarism detection tool approved by the HEI.
- e) HEI shall develop a policy on plagiarism and get it approved by its relevant statutory bodies/authorities. The approved policy shall be placed on the homepage of the HEI website.
- f) Each supervisor shall submit a certificate indicating that the work done by the researcher under him / her is plagiarism free.
- g) HEI shall submit to INFLIBNET soft copies of all Masters, Research program's dissertations and thesis within a month after the award of degrees for hosting in the digital repository under the "Shodh Ganga e-repository".
- h) HEI shall create Institutional Repository on institute website which shall include dissertation / thesis / paper / publication and other in-house publications.

7. Similarity checks for exclusion from Plagiarism

The similarity checks for plagiarism shall exclude the following:

- i. All quoted work reproduced with all necessary permission and/or attribution.
- ii. All references, bibliography, table of content, preface and acknowledgements.
- iii. All generic terms, laws, standard symbols and standards equations.

Note:

The research work carried out by the student, faculty, researcher and staff shall be based on original ideas, which shall include abstract, summary, hypothesis, observations, results, conclusions and recommendations only and shall not have any similarities. It shall exclude a common knowledge or coincidental terms, up to fourteen (14) consecutive words.

8. Levels of Plagiarism

Plagiarism would be quantified into following levels in ascending order of severity for the purpose of its definition:

- i. Level 0: Similarities upto 10% - Minor similarities, no penalty
- ii. Level 1: Similarities above 10% to 40%
- iii. Level 2: Similarities above 40% to 60%
- iv. Level 3: Similarities above 60%

9. Detection/Reporting/Handling of Plagiarism

If any member of the academic community suspects with appropriate proof that a case of plagiarism has happened in any document, he or she shall report it to the Departmental Academic Integrity Panel (DAIP). Upon receipt of such a complaint or allegation the DAIP shall investigate the matter and submit its recommendations to the Institutional Academic Integrity Panel (IAIP) of the HEI.

The authorities of HEI can also take *suomotu* notice of an act of plagiarism and initiate proceedings under these regulations. Similarly, proceedings can also be initiated by the HEI on the basis of findings of an examiner. All such cases will be investigated by the IAIP.

10. Departmental Academic Integrity Panel (DAIP)

- i. All Departments in HEI shall notify a DAIP whose composition shall be as given below:
 - a. Chairman - Head of the Department
 - b. Member - Senior academician from outside the department, to be nominated by the head of HEI.
 - c. Member - A person well versed with anti plagiarism tools, to be nominated by the Head of the Department.

The tenure of the members in respect of points 'b' and 'c' shall be two years. The quorum for the meetings shall be 2 out of 3 members (including Chairman).
- ii. The DAIP shall follow the principles of natural justice while deciding about the allegation of plagiarism against the student, faculty, researcher and staff.
- iii. The DAIP shall have the power to assess the level of plagiarism and recommend penalty(ies) accordingly.
- iv. The DAIP after investigation shall submit its report with the recommendation on penalties to be imposed to the IAIP within a period of 45 days from the date of receipt of complaint / initiation of the proceedings.

11. Institutional Academic Integrity Panel (IAIP)

- i. HEI shall notify a IAIP whose composition shall be as given below:
 - a. Chairman - Pro-VC/Dean/Senior Academician of the HEI.
 - b. Member - Senior Academician other than Chairman, to be nominated by the Head of HEI.
 - c. Member - One member nominated by the Head of HEI from outside the HEI
 - d. Member - A person well versed with anti-plagiarism tools, to be nominated by the Head of the HEI.

The Chairman of DAIP and IAIP shall not be the same. The tenure of the Committee members including Chairman shall be three years. The quorum for the meetings shall be 3 out of 4 members (including Chairman).

- ii. The IAIP shall consider the recommendations of DAIP.
- iii. The IAIP shall also investigate cases of plagiarism as per the provisions mentioned in these regulations.

- iv. The IAIP shall follow the principles of natural justice while deciding about the allegation of plagiarism against the student, faculty, researcher and staff of HEI.
- v. The IAIP shall have the power to review the recommendations of DAIP including penalties with due justification.
- vi. The IAIP shall send the report after investigation and the recommendation on penalties to be imposed to the Head of the HEI within a period of 45 days from the date of receipt of recommendation of DAIP/ complaint / initiation of the proceedings.
- vii. The IAIP shall provide a copy of the report to the person(s) against whom inquiry report is submitted.

12. Penalties

Penalties in the cases of plagiarism shall be imposed on students pursuing studies at the level of Masters and Research programs and on researcher, faculty & staff of the HEI only after academic misconduct on the part of the individual has been established without doubt, when all avenues of appeal have been exhausted and individual in question has been provided enough opportunity to defend himself or herself in a fair or transparent manner.

12.1 Penalties in case of plagiarism in submission of thesis and dissertations

Institutional Academic Integrity Panel (IAIP) shall impose penalty considering the severity of the Plagiarism.

- i. **Level 0: Similarities upto 10%** - Minor Similarities, no penalty.
- ii. **Level 1: Similarities above 10% to 40%** - Such student shall be asked to submit a revised script within a stipulated time period not exceeding 6 months.
- iii. **Level 2: Similarities above 40% to 60%** - Such student shall be debarred from submitting a revised script for a period of one year.
- iv. **Level 3: Similarities above 60%** -Such student registration for that programme shall be cancelled.

Note 1: Penalty on repeated plagiarism- Such student shall be punished for the plagiarism of one level higher than the previous level committed by him/her. In case where plagiarism of highest level is committed then the punishment for the same shall be operative.

Note 2: Penalty in case where the degree/credit has already been obtained - If plagiarism is proved on a date later than the date of award of degree or credit as the case may be then his/her degree or credit shall be put in abeyance for a period recommended by the IAIP and approved by the Head of the Institution.

12.2 Penalties in case of plagiarism in academic and research publications

- I. **Level 0: Similarities up to 10%** - Minor similarities, no penalty.
- II. **Level 1: Similarities above 10% to 40%**
 - i) Shall be asked to withdraw manuscript.
- III. **Level 2: Similarities above 40% to 60%**
 - i) Shall be asked to withdraw manuscript.
 - ii) Shall be denied a right to one annual increment.
 - iii) Shall not be allowed to be a supervisor to any new Master's, M.Phil., Ph.D. Student/scholar for a period of two years.
- IV. **Level 3: Similarities above 60%**
 - i) Shall be asked to withdraw manuscript.
 - ii) Shall be denied a right to two successive annual increments.
 - iii) Shall not be allowed to be a supervisor to any new Master's, M.Phil., Ph.D. Student/scholar for a period of three years.

Note 1: Penalty on repeated plagiarism - Shall be asked to withdraw manuscript and shall be punished for the plagiarism of one level higher than the lower level committed by him/her. In case where plagiarism of highest level is committed then the punishment for the same shall be operative. In case level 3 offence is repeated then the disciplinary action including suspension/termination as per service rules shall be taken by the HEI.

Note 2: Penalty in case where the benefit or credit has already been obtained - If plagiarism is proved on a date later than the date of benefit or credit obtained as the case may be then his/her benefit or credit shall be put in abeyance for a period recommended by IAIP and approved by the Head of the Institution.

Note 3: HEIs shall create a mechanism so as to ensure that each of the paper publication/thesis/dissertation by the student, faculty, researcher or staff of the HEI is checked for plagiarism at the time of forwarding/submission.

Note 4: If there is any complaint of plagiarism against the Head of an HEI, a suitable action, in line with these regulations, shall be taken by the Controlling Authority of the HEI.

Note 5: If there is any complaint of plagiarism against the Head of Department/Authorities at the institutional level, a suitable action, in line with these regulations, shall be recommended by the IAIP and approved by the Competent Authority.

Note 6: If there is any complaint of plagiarism against any member of DAIP or IAIP, then such member shall excuse himself / herself from the meeting(s) where his/her case is being discussed/investigated.

13. Removal of Difficulty

UGC reserves the right to remove difficulty/difficulties in the course of implementations of these Regulations in consultation with the Government of India/ Ministry of Human Resource Development.

Prof. RAJNISH JAIN, Secy.

[ADVT.-III/4/Exty./161/18]

	<i>required the assistance of Mr. Rahul, the student. He is also charged with disobedience of the instruction of the Registrar of the University."</i>																																																				
15.	<p>The Council considered the Report of Prof. S.N. Singh Committee constituted by the Vice-Chancellor on the authorization of the Executive Council to inquire into the articles of charge levelled against Dr. Arvind Singh Tejawat, an Assistant Professor in the Department of Hindi and Indian Languages, vide Memorandum No. CUH/Reg./Memorandum/ 2017/511 dated 13.09.2018, vide Annexure-XV.</p> <p>The Council resolved that the Report of Prof. S.N. Singh Committee be accepted and that the penalty of "Withholding of promotion of Dr. Arvind Singh Tejawat for a period of two years" be imposed on him. Consequently, the date of promotion of Dr. Arvind Singh Tejawat be deferred by two years from the date of his eligibility.</p>																																																				
REPORTING ITEMS																																																					
16.	<p>The action taken by the Vice-Chancellor on 16/01 /2018 in approving the following decision regarding attending Refresher/ Orientation Programmes by the University Teachers, was reported, recorded and confirmed:</p> <p><i>"In light of shortage of teachers, only those teachers whose promotion is hampered for want of Refresher Orientation programme or is necessary in the particular year, should be allowed to attend these programmes. Ideally, the teachers should plan their course during vacations. However, only one teacher may be spared at a time for Refresher/Orientation Programme from the Department."</i></p> <p style="text-align: right;">(Annexure-VI, Page-95)</p>																																																				
17.	<p>The receipt of the letter No. F.No.58-5/2018-CU.III dated 13/09/2018 received from Ministry of Human Resource Development conveying assent of the Visitor to the amendment to Statute 10 relating to constitution of the Court of the University, was reported.</p> <p style="text-align: right;">(Annexure-VII, Page-96 to 98)</p>																																																				
18.	<p>The action taken by the Vice-Chancellor on 23.08.2018 in approving the adoption of "Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions, Regulations 2018", was reported, recorded and confirmed.</p> <p style="text-align: right;">(Annexure-VIII, Page No-99 to 110)</p>																																																				
19.	<p>The following performance review as on 30.09.2018 conducted in compliance of MHRD letter D.O.No.19-52/2017-CU.Cdn dated 07/09/2018, on Implementation status of all the performance evaluation parameters, output targets and programme of work as envisaged in Tripartite MoU signed among the Secretary, Ministry of Human Resource Development, Secretary, University Grants Commission and the Vice-Chancellor, Central University of Haryana, was reported:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>S.No.</th> <th>Performance Parameter</th> <th>2017-18 (Number)</th> <th>Target 2018-19 (Number)</th> <th>Actual 2018-19</th> <th>% Target Achieved</th> </tr> </thead> <tbody> <tr> <td rowspan="4">1.</td> <td>Access: Student in-take</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>UG (B.Tech)</td> <td>292</td> <td>500</td> <td>454</td> <td>90.8%</td> </tr> <tr> <td>PG</td> <td>1089</td> <td>1581</td> <td>1427</td> <td>90.25%</td> </tr> <tr> <td>Ph.D. (Weightage - 1.0*UG+1*PG+3*PhD)</td> <td>63</td> <td>100</td> <td>140</td> <td>140%</td> </tr> <tr> <td rowspan="3">2.</td> <td>Equity and Diversity:</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>(i) % age of Women Students</td> <td>38.5%</td> <td>45%</td> <td>35%</td> <td>77.77%</td> </tr> <tr> <td>(ii) % age of Students from other State</td> <td>32%</td> <td>35%</td> <td>40%</td> <td>114.28%</td> </tr> <tr> <td>(iii) % age International Students</td> <td>Nil</td> <td>5%</td> <td>Nil</td> <td>Nil</td> </tr> </tbody> </table>					S.No.	Performance Parameter	2017-18 (Number)	Target 2018-19 (Number)	Actual 2018-19	% Target Achieved	1.	Access: Student in-take					UG (B.Tech)	292	500	454	90.8%	PG	1089	1581	1427	90.25%	Ph.D. (Weightage - 1.0*UG+1*PG+3*PhD)	63	100	140	140%	2.	Equity and Diversity:					(i) % age of Women Students	38.5%	45%	35%	77.77%	(ii) % age of Students from other State	32%	35%	40%	114.28%	(iii) % age International Students	Nil	5%	Nil	Nil
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**हरियाणा केंद्रीय विश्वविद्यालय/Central University of Haryana**

जांट-पाली, महेंद्रगढ़ (हरियाणा) – 123031 / Jant-Pali, Mahendergarh (Haryana) – 123031

संख्या/ Number.....

दिनांक/Date:

एम.फिल./पी.एच.डी. के निबंध/थीसिस के लिए साहित्यिक चोरी सत्यापन**PLAGIARISM VERIFICATION FORM FOR DISSERTATION/THESIS OF M.PHIL./ PH.D.****भाग-ए: साहित्यिक चोरी सत्यापन के लिए आवेदन/PART-A: APPLICATION FOR PLAGIARISM VERIFICATION**

1. शोधार्थी का नाम/Name of the Researcher:
2. अनुक्रमांक/ Enrolment No.: 3. पंजीक्रम /Class Roll No.:
4. कोर्स: (एम.फिल/पी.एचडी) Course: M.Phil/Ph.D. 5. विभाग/ Department:
6. शोध निबंध/प्रबंध का शीर्षक/Full Title of the Dissertation/Thesis:
.....
.....
7. कुल पृष्ठ (मुख पृष्ठ, अध्याय, संदर्भ ग्रंथ एवं प्रश्नावली)/Total Pages: (Preliminary pages, Chapters, Bibliography, Questionnaire, Annexure, Appendices, etc.)
8. स्व-प्रकाशित कार्य का अपवर्जन/Exclusion of self-published work: एम.फिल/पीएचडी अध्ययन के दौरान मेरे शोध विषय पर प्रकाशित मेरे निम्नलिखित शोध पत्रों/कार्यों को अपवर्जन करने का अनुरोध/Request to exclude my following research paper/s on my research/ allied topic/s published during M.Phil/Ph.D. study (attach a separate list if there are more number of titles).
A.
.....
B.
.....
C.
.....
9. पर्यवेक्षक का नाम/Name of the Supervisor:
10. सह-पर्यवेक्षक का नाम/Name of the Co-Supervisor:.....

विद्यार्थी के हस्ताक्षर/ Signature of the Student

अग्रेषित एवं अनुशंसित/Forwarded and recommended by:

पर्यवेक्षक/सह-पर्यवेक्षक/Supervisor/Co-supervisor:

विभागाध्यक्ष/Head of the Department

(मुहर सहित/with Seal)

भाग-बी: साहित्यिक चोरी सत्यापन रिपोर्ट/ PART-B: PLAGIARISM VERIFICATION REPORT
(केंद्रीय पुस्तकालय हेतु/For Central Library)

संख्या/ Number:

दिनांक/Date:

उपर्युक्त शोध निबंध/प्रबंध का अवलोकन समानता जांच हेतु किया गया। रिपोर्ट निम्नानुसार है | The dissertation/ thesis was checked for plagiarism/ similarity detection. The report is as follows:

1. सॉफ्टवेयर/Software used: 2. संदर्भआईडी/Reference ID:.....3. दिनांक/Date:.....
4. भाषा/Language: 5. कुल पृष्ठ/ Total pages considered for checking 6. कुल शब्द/Total word count:.....
7. अपवर्जन/Exclusion, as per UGC regulation, 2018:.....
8. % समानता इंडेक्स/ % of Similarity Index:

समानता सूचकांक 10% या उससे कम / 10% से अधिक है जो विश्वविद्यालय अनुदान आयोग के अनुसार स्वीकार्य / स्वीकार्य नहीं है (उच्च शैक्षणिक संस्थानों में शैक्षणिक अखंडता को बढ़ावा देना और साहित्यिक चोरी की रोकथाम विनियम, 2018). The similarity index is 10% or below/ above 10% which is acceptable/ permissible/ not acceptable/ permissible as per [UGC \(Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions\) Regulations, 2018](#).

पूर्ण रिपोर्ट पर्यवेक्षक/सह-पर्यवेक्षक/विभागाध्यक्ष को समीक्षा और आगे की कार्यवाही के लिए प्रस्तुत है। The complete report is submitted for the review and further action by the Supervisor/Co-supervisor/HoD.

जांचकर्ता/ CHECKED BY: नाम / Name:

पदनाम/ Designation:..... हस्ताक्षर/ Signature:

पुस्तकालयाध्यक्ष/उप पुस्तकालयाध्यक्ष /सहायक पुस्तकालयाध्यक्ष/ Librarian/Deputy Librarian/Assistant Librarian

(मुहर सहित/with Seal)

भाग-सी: विभाग से सत्यापन के लिए साहित्यिक चोरी की रिपोर्ट/

PART-C: PLAGIARISM REPORT FOR DEPARTMENT'S OBSERVATION/ REMARKS

- साहित्यिक चोरी रिपोर्ट की समीक्षा मेरे द्वारा की गई। The plagiarism report has been checked/ reviewed by the undersigned.

यदि कोई टिप्पणी हो/ Remarks/ Observations/remarks, if any:

- शोध निबंध/प्रबंध मूल्यांकन हेतु प्रस्तुत किया जा सकता है (प्रासंगिक दस्तावेज संलग्न)। The dissertation/thesis is deemed fit for submission for evaluation. (Relevant documents attached herewith)

पर्यवेक्षक/सह-पर्यवेक्षक/ Supervisor/Co-supervisor:

विभागाध्यक्ष/ Head of the Department (मुहर/with Seal)

परीक्षा नियंत्रक कार्यालय उपयोग हेतु/ FOR OFFICE OF THE CONTROLLER OF EXAMINATIONS

यदि कोई टिप्पणी हो/Remarks/Observations, if any:



हरियाणा केंद्रीय विश्वविद्यालय
Central University of Haryana
 Jant-Pali, Mahendergarh (Haryana)-123031

No./CUH/20 /CENLIB/

Pandit Deendayal Upadhyaya Central Library

Date:.....

To,

The Head

Department of

Central University of Haryana

PLAGIARISM VERIFICATION CERTIFICATE
of Dissertation/ Thesis of MPhil/ PhD

This is to certify that we have checked the dissertation/ thesis of the following student and his/ her plagiarism verification/originality/similarity index report generated through is enclosed herewith:

- a. Name of researcher :
- b. Programme/ Course :
- c. Department :
- d. Roll No. :
- e. Supervisor :
- f. Co-Supervisor :
- g. Title of dissertation/ thesis :
-
-

h. Plagiarism verification details:

Sr. No.	Plagiarism Detection Software	Submission ID	Date	Word Count	% of Similarity Index	Remarks, if any

Submitted for your reference and further necessary action, please.

University Librarian/ Deputy Librarian

Copy/email to:

- (a) Controller of Examinations, CUH;
 (b) Supervisor/ Co-supervisor

ORDINANCE – XVII		
ASSIGNMENT OF DEPARTMENTS TO THE SCHOOLS		
(Ref. Statute 15(5) of the Statues)		
S.No.	School	Department
5.	School of Engineering and Technology	i) Department of Civil Engineering ii) Department of Computer Science & Engineering iii) Department of Electrical Engineering iv) Department of Electronics and Communication Engineering v) Department of Geotechnical Engineering vi) Department of Printing and Packaging Technology vii) Department of Applied Sciences and Humanities
6.	School of Education	i) Department of Physical Education and Sports ii) Department of Teacher Education
7.	School of Life-long Learning	i) Department of Vocational Studies and Skill Development ii) Department of Open Distance Learning and Online Education
7.	Resolved that the Draft Guidelines for Joint Ph.D. supervision with reputed Government Universities/Organisations and acceptance of PG students for dissertation at Central University of Haryana, be approved, except that seat allocated will be counted as one for all Supervisor/Co-Supervisor. (Annexure-V, Page- 38 to 39)	
8.	Resolved that the draft “ Research Integrity and Plagiarism: Policy and Procedure of Central University of Haryana ”, be approved. (Annexure-VI, Page- 40 to 56)	
9.	Resolved that the recommendations of the Board of Studies of the Department of Vocational Studies and Skill Development dated 05.05.2022, for the scheme and syllabi of B.Voc. Retail and Logistics Management programme in the Department of Vocational Studies and Skill Development, as per the Learning Outcome Based Curriculum Framework (LOCF) guidelines, w.e.f. the Academic Session-2022-23, be approved. (Annexure-VII, Page- 57 to 130) Note: The Council authorize the Vice-Chancellor to approve the recommendations of the Board of Studies regarding tables to be incorporated of POs and COs. The information about percentage of change made in syllabus be also provided.	
10.	Resolved that the recommendations of the Board of Studies of the Department of Vocational Studies and Skill Development dated 05.05.2022, for the scheme and syllabi of B.Voc. Biomedical Sciences programme in the Department of Vocational Studies and Skill Development, as per the Learning Outcome Based Curriculum Framework (LOCF) guidelines, w.e.f. the Academic Session-2022-23, be approved. (Annexure-VIII, Page-131 to 218) Note: The Council authorize the Vice-Chancellor to approve the recommendations of the Board of Studies regarding tables to be incorporated for POs and COs. The information about percentage of change made in syllabus be also provided.	
11.	Resolved that the recommendations of the Board of Studies of the Department of Vocational Studies and Skill Development dated 05.05.2022, for the scheme and syllabi of B.Voc. Industrial Waste	



हरियाणा केन्द्रीय विश्वविद्यालय

CENTRAL UNIVERSITY OF HARYANA

(संसद अधिनियम 25 (2009) के तहत स्थापित)

(Established vide Act No. 25 (2009) of Parliament)

गांव: जांट-पाली, जिला-महेन्द्रगढ़ (हरियाणा) . 123031

Village: Jant-Pali, Distt: Mahendergarh (Haryana)-123031

No. CUH/EXAM/2022/613

Date..... 28/4/2022

NOTIFICATION

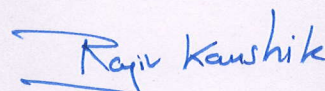
In pursuant to University Grant Commission (Promotion of Academic Integrity and prevention of plagiarism in Higher Educational Institutions) Regulations, 2018 and on approval of competent authority, the following Departmental Academic Integrity Panel (DAIP) committees have been re-constituted due to completion of term of previous panel notified vide letter no. CUH/2019/Exam/3017 dated 29-04-2019. This notification will be effective from 29-04-2022.

S.No.	Name of the Department	Name of the Expert
1.	Department of Biochemistry	a. Head of the Department (Chairman) b. Prof. Suneel Kumar, Physics c. Librarian or Nominee of Librarian
2.	Department of Biotechnology	a. Head of the Department (Chairman) b. Prof. Pawan Kumar Maurya, Biochemistry c. Librarian or Nominee of Librarian
3.	Department of Civil Engineering	a. Head of the Department (Chairman) b. Prof. Phool Singh, SOET c. Librarian or Nominee of Librarian
4.	Department of Chemistry	a. Head of the Department (Chairman) b. Prof. Ranjan Aneja, Economics c. Librarian or Nominee of Librarian
5.	Department of Commerce	a. Head of the Department (Chairman) b. Prof. Anand Sharma, Management Studies c. Librarian or Nominee of Librarian
6.	Department of Computer Science Engineering	a. Head of the Department (Chairman) b. Dr. Kehsav Singh Rawat, CSIT c. Librarian or Nominee of Librarian
7.	Department of Computer Science & Information Technology	a. Head of the Department (Chairman) b. Prof. Ajay Bansal, SOET c. Librarian or Nominee of Librarian
8.	Department of Economics	a. Head of the Department (Chairman) b. Prof. Anand Sharma, Management Studies c. Librarian or Nominee of Librarian
9.	School of Education	a. Head of the Department (Chairman) b. Prof. Vikas Garg, SOET c. Librarian or Nominee of Librarian

10.	Department of Physical Education	a. Head of the Department (Chairman) b. Prof. Gunjan Goel, Microbiology c. Librarian or Nominee of Librarian
11.	Department of Electrical Engineering	a. Head of the Department (Chairman) b. Prof. Kalpana Chauhan, SOET c. Librarian or Nominee of Librarian
12.	Department of English & Foreign Languages	a. Head of the Department (Chairman) b. Prof. Parmod Kumar, SOE c. Librarian or Nominee of Librarian
13.	Department of Environmental Studies	a. Head of the Department (Chairman) b. Prof. Kanti Prakash Sharma, Nut. Biology c. Librarian or Nominee of Librarian
14.	Department of Geography	a. Head of the Department (Chairman) b. Prof. Rajesh Kumar Malik, Law c. Librarian or Nominee of Librarian
15.	Department of Hindi	a. Head of the Department (Chairman) b. Prof. Rajesh Gupta, Mathematics c. Librarian or Nominee of Librarian
16.	Department of History & Archaeology	a. Head of the Department (Chairman) b. Prof. Surender Singh, Microbiology c. Librarian or Nominee of Librarian
17.	Department of Law	a. Head of the Department (Chairman) b. Prof. A.K.Yadav, Mathematics c. Librarian or Nominee of Librarian
18.	Department of Library & Information Science	a. Head of the Department (Chairman) b. Prof. Vikas Beniwal, Microbiology c. Librarian or Nominee of Librarian
19.	Department of Management Studies	a. Head of the Department (Chairman) b. Prof. Rajesh Gupta, Mathematics c. Librarian or Nominee of Librarian
20.	Department of Mathematics	a. Head of the Department (Chairman) b. Prof. Bijender Singh, Biotechnology c. Librarian or Nominee of Librarian
21.	Department of Microbiology	a. Head of the Department (Chairman) b. Prof. Vikas Garg, SOET c. Librarian or Nominee of Librarian
22.	Department of Nutrition Biology	a. Head of the Department (Chairman) b. Prof. Chanchal Kumar Sharma, Pol. Science c. Librarian or Nominee of Librarian
23.	Department of Physics and Astrophysics	a. Head of the Department (Chairman) b. Prof. Gunjan Goel, Microbiology c. Librarian or Nominee of Librarian
24.	Department of Pharmaceutical Sciences	a. Head of the Department (Chairman) b. Prof. Ajay Bansal, SOET c. Librarian or Nominee of Librarian
25.	Department of Political Science	a. Head of the Department (Chairman) b. Prof. Anand Sharma, Management c. Librarian or Nominee of Librarian

26.	Department of Psychology	a. Head of the Department (Chairman) b. Prof. Ranjan Aneja, Economics c. Librarian or Nominee of Librarian
27.	Department of Sanskrit	a. Head of the Department (Chairman) b. Prof. Bijender Singh, Biotechnology c. Librarian or Nominee of Librarian
28.	Department of Sociology	a. Head of the Department (Chairman) b. Prof. Surender Singh, Microbiology c. Librarian or Nominee of Librarian
29.	Department of Statistics	a. Head of the Department (Chairman) b. Prof. Rajesh Gupta, Mathematics c. Librarian or Nominee of Librarian
30.	Department of Tourism & Hotel Management	a. Head of the Department (Chairman) b. Prof. Sarika Sharma, SOE c. Librarian or Nominee of Librarian
31.	Department of Yoga	a. Head of the Department (Chairman) b. Prof. Dinesh Kumar Gupta, Library Sciences c. Librarian or Nominee of Librarian
32.	Department of Vocational Studies and Skill Development	a. Head of the Department (Chairman) b. Prof. A.K.Yadav, Mathematics c. Librarian or Nominee of Librarian
33.	Department of Journalism and Mass Communication	a. Head of the Department (Chairman) b. Prof. Rajesh Kumar Malik, Law c. Librarian or Nominee of Librarian
34.	Department of Printing and Packaging Technology	a. Head of the Department (Chairman) b. Prof. Vikas Beniwal, Microbiology c. Librarian or Nominee of Librarian

All departments are requested to establish and operationalize the functioning of respective DIAP as per the provisions and procedure laid down in the ibid regulation.



Controller of Examinations
Central University of Haryana

Encl:- Copy of University Grant Commission (Promotion of academic integrity and prevention of plagiarism in Higher Educational Institutions) Regulation 2018.

Copy of the above is forwarded to the following for information and necessary action:-

1. All HoDs/TICs, Central University of Haryana
2. All Deans, CUH
3. All Members by name
4. Finance Officer, Central University of Haryana
5. P.A. to Vice Chancellor (For kind information of Vice Chancellor), Central University of Haryana
6. P.A. to Registrar (for information of Registrar), Central University of Haryana, Mahendergarh
7. Assistant Librarian, CUH
8. Director i/c, DDUKK.



हरियाणा केन्द्रीय विश्वविद्यालय

CENTRAL UNIVERSITY OF HARYANA

(संसद अधिनियम 25 (2009) के तहत स्थापित)

(Established vide Act No. 25 (2009) of Parliament)

गांव: जांट-पाली, जिला-महेन्द्रगढ़ (हरियाणा) . 123031

Village: Jant-Pali, Distt: Mahendergarh (Haryana)-123031

No. CUH/EXAM/2022/ 935

Date... 23/09/22.....

REVISED NOTIFICATION

In pursuant to University Grant Commission (Promotion of Academic Integrity and prevention of plagiarism in Higher Educational Institutions) Regulations, 2018 and on approval of Competent Authority, Institutional Academic Integrity Panel (IAIP) has been re-constituted as under:

Chairman-

Prof. Dinesh Kumar, Dean Academic, CUH

Members-

1. Prof. Chanchal Kumar Sharma, CUH
2. Prof. Pawan Sharma, Kurukshetra University, Kurukshetra
3. Dr. Santosh C. Hulagabali, Librarian, CUH

राजीव कौशिक
Controller of Examination
Central University of Haryana
महेन्द्रगढ़ (हरि.)- 123031

Encl: - Copy of University Grant Commission (Promotion of academic integrity and prevention of plagiarism in Higher Education Institution) Regulation 2018.

Copy of the above is forwarded to the following for information and necessary action:

1. All HoDs/TICs, Central University of Haryana
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6. P.A. to Registrar (For information of the Registrar), Central University of Haryana
7. Assistant Librarian, CUH
8. Director i/c, DDUKK.



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